

**THE OPEN UNIVERSITY OF SRI LANKA
INFORMATION STUDIES UNIT
FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BA DEGREE IN LIBRARY AND INFORMATION STUDIES
FINAL EXAMINATION – LEVEL 5 (SEMESTER II) 2018/2019
HSU5304 – INDEXING AND ABSTRACTING**



DURATION: THREE (03) HOURS ONLY.

Date: 21st July 2019

Time: 9.30am – 12.30pm

Instructions:

Answer only five (05) questions.

All questions carry equal marks.

1. a. What is information indexing and material indexing? Explain. (05 marks)
b. There were well-known card based indexing systems (automatic indexing) used by researchers and scientists in the Western world during 19th and 20th century. Explain three such systems. (15 marks)
2. a. Define pre-coordinate and post-coordinate indexing systems (08 marks)
b. Pre coordinate indexing is guided by Exhaustivity and Specificity. Explain these two concepts with examples. (12 marks)
3. a. What is permutation of keywords? (05 marks)
b. Explain how the keywords are permuted in KWIC, KWAC and KWOC systems. (15 marks)
4. a. Explain briefly the difference between institutional based indexing and network based indexing. (10 marks)
b. What are the main indexing products created by the National Library of Sri Lanka as a national level indexing service provider. (10 marks)
5. a. Explain the steps that must be followed by an indexer in the subject analysis process. (10 marks)
b. Ultimate target of subject analysis is to support information retrieval. Describe how an indexer could convert concepts covered in a document to searchable keywords. (10 marks)
6. a. Differentiate the characteristics of Informative and Indicative abstracts. (10 marks)
b. What are the main steps that have to be followed in abstracting process. (10 marks)

7. a. Name five (05) pioneers who contributed to the development of indexing systems. (05 marks)
b. Summarize the significant contribution made by two named above to the field of indexing. (15 marks)
8. a. What is Vocabulary Control? Explain. (05 marks)
b. Explain the importance of vocabulary control and its tools in indexing practices. (10 marks)
9. Write short notes on any four (04) (05 marks each)
 - a. Citation indexing
 - b. Bibliographic databases and Fulltext databases
 - c. Indexing societies
 - d. Chemical Abstract Service
 - e. Punch card system
 - f. Library of Congress Subject Headings

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