



THE OPEN UNIVERSITY OF SRI LANKA

FACULTY OF EDUCATION

BACHELOR OF EDUCATION HONOURS IN SPECIAL NEEDS
EDUCATION DEGREE PROGRAMME

LEVEL - 06

FINAL EXAMINATION 2020/2021

SNU6224/ESU4124– EDUCATIONAL MANAGEMENT

DURATION – THREE (03) HOURS

Date: 02.05.2021

Time: 01.30 p.m. – 04.30 p.m.

Answer All Questions in Part I and any three (03) questions from Part II.

PART - I

01. Explain the concept “Management” with a suitable definition.
02. State major roles of the manager according to Henry Mintzberg.
03. State **five (05)** principles of the Scientific Management Theory introduced by F.W. Taylor.
04. “The achievable aims of an organization may be complex” mention **three (03)** reasons for that type of complexity.
05. Differentiate the concepts “Internal Efficiency and External Efficiency” giving suitable examples.
06. “The principal of a school who provides leadership is called as frontline manager”. List out **five (05)** leadership qualities expected from an effective principal.
07. According to the Management Grid of Blake & Mouton, “Style 9.9” (Team Management) is the best style to a good manager. State **five (05)** roles of a manager in this style.
08. “At the national level, the Ministry of Education is the in charge of administration” in Sri Lanka. State its **five (05)** administrative responsibilities.

(5 x 8 = 40 marks)

PART - II

09. "the effectiveness of a school is determined on the extent to which it manages to reach its identified and clearly expressed objectives".
- i. What do you mean by an effective school? (04 marks)
 - ii. Mention **four (04)** characteristics an effective schools in Sri Lanka. (08 marks)
 - iii. Mention **four (04)** suggestions to improve the effectiveness of Sri Lankan schools. (08 marks)
10. i. State **four (04)** main elements of management process. (04 marks)
- ii. Select **one (01)** element and briefly explain its importance to the school management process. (06 marks)
 - iii. Identify **two (02)** issues/challenges in relation to selected element and make suitable suggestions to overcome/minimize those challenges/issues. (10 marks)
11. "School supervision is a timely need for quality improvement of education".
- i. Mention **four (04)** aims/objectives of supervision process at school level. (04 marks)
 - ii. Assume that, you are a supervisor and prepare a small observation schedule for classroom supervision considering both parties (Teacher and students). (06 marks)
 - iii. Mention **four (04)** qualities expected of an effective supervisor in classroom supervision. (04 marks)
 - iv. What do you mean by self-evaluation and mention two (02) benefits of self-evaluation for a teacher. (06 marks)

12. i. State the characteristics of Bureaucracy Model presented by Max Webber. (06 marks)
- ii. Briefly explain the relevance of Bureaucracy Model in functioning the school management process with examples. (14 marks)
13. “According to F.W. Taylor (1915) management training should focus on the use of scientific methods in the management process”.
- i. Why does a school principal need training in educational management? (06 marks)
- ii. State **four (04)** areas/topics to be considered for training in educational management. (04 marks)
- iii. State **four (04)** benefits that the system of education can be achieved by training educational managers and briefly explain **one (01)** of them with examples. (10 marks)
14. i. List out **four (04)** problems/issues existing in the field of educational management in Sri Lanka. (04 marks)
- ii. State **four (04)** Factors which contribute to arise such problems in the field of educational management in Sri Lanka. (04 marks)
- iii. Select **two (02)** such problems/issues you mentioned above (14(i) and briefly explain the suitable solutions to overcome/minimize those problems/issues. (12 marks)

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