

THE OPEN UNIVERSITY OF SRI LANKA
INFORMATION STUDIES UNIT
BA IN LIBRARY AND INFORMATION STUDIES
FINAL EXAMINATION – 2023/24
LEVEL 6 (SEMESTER II)
HSU6301-DOCUMENTATION THEORY AND PRACTICE



DURATION: 3 hours

Date: 20.01.2024

Time: 9.30am-12.30pm

Instructions

Index No:/Reg.No:

Answer only five (05) questions
All questions carry equal marks

1. i. Explain the concept of a "document" based on the definitions provided by Paul Otlet or Suzanne Briet with suitable examples. (8 marks)
ii. Discuss briefly two significant reasons that led to the development of documentation in the mid 20th century. (12 marks)
2. Identify the model proposed by Th.P.Loosjes that describes the journey of a document from its creation to its utilization. Discuss the components and phases outlined within this model. (20 marks)
3. Explain the tasks related to documentation that a librarian performs during the active documentation phase. Provide suitable examples for each task. (20 marks)
4. Passive documentation (PD) is aimed to assist users in various ways.
 - i. Before the advent of online searching, what were the three reasons that made passive documentation necessary? (10 marks)
 - ii. Why is it still essential to offer passive documentation services when the majority of information searching happens online? (10 marks)

5. "Information literacy is a crucial skill for librarians, students, and teachers".
List the "top ten information literacy skills" identified by library science schools,
specifically for the students and describe each briefly. (20 marks)
6. " The effectiveness of delegation of literature in passive documentation (PD e) is
determined by the quality of active Documentation (ADq) ".
Discuss this statement with examples. (20 marks)
7. Documentation centers play a major role in documentation activities of a country.
i.Explain in simple terms what a national documentation center is and its role. (10 marks).
ii.Explain five crucial activities carried out by the National Library & Documentation
Services Board as the National Documentation Center in Sri Lanka as mandated
by the NLDSB Act No. 51 of 1998 related to documentation. (10 marks)
8. Due to technological advancements and emerging trends in the information landscape,
documentation works and services have been changed tremendously. Explain the
significant changes taken place in cataloguing practices and current awareness services.
(20 marks)
9. Write short notes on any 4 topics of the following
(i) Shaw's model on documentation
(ii) Evolution of information retrieval tools
(iii) The role of FAO as an international documentation center
(iv) Network nodal points in Sri Lanka
(v) Types and uses of Bibliography
(vi) Early documentation activities in Sri Lanka
(5 X 4 = 20 marks)