



Date: 07.06.2007

Time: 10.00 am- 12.00 noon

Answer Four Questions Only.

Q1.

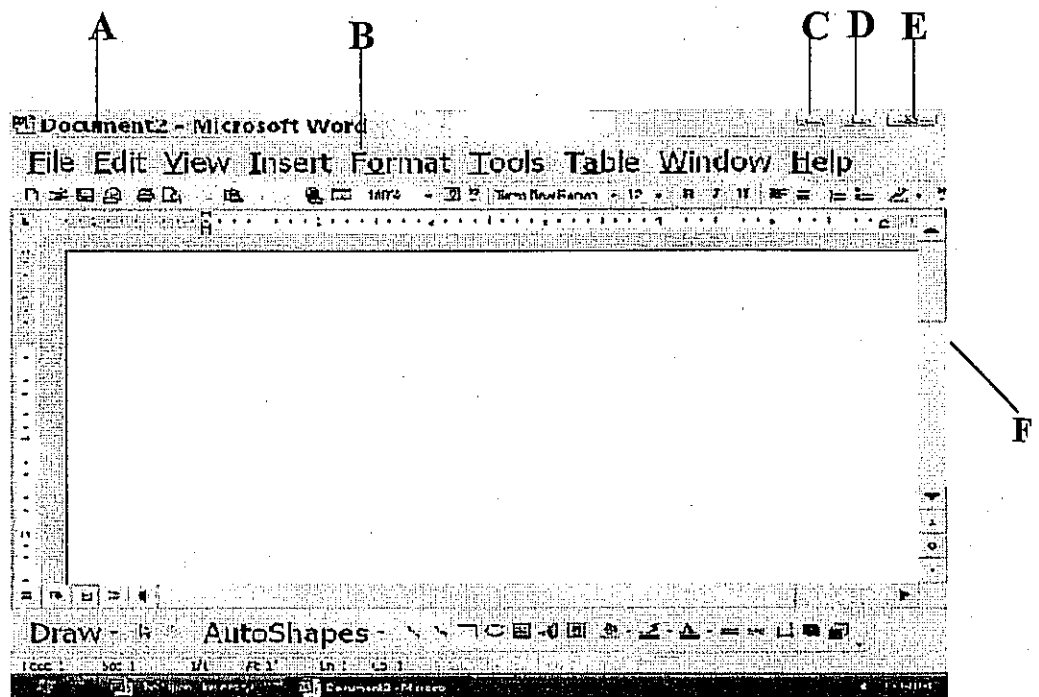
- a. Write short notes on the following:
 - I. Features of a computer
 - II. CPU
 - III. Types of computers
- b. What are the peripherals of a computer?
- c. Explain the differences between a micro computer and a supercomputer?
- d. Write short notes on the following:
 - I. Bit
 - II. Byte

Q2.

- a. Convert the following decimal value into binary and binary value into decimal.
 - i. 451_{10}
 - ii. 01110011_2
- b. There are four programs in system software. Describe each one briefly.
- c. Describe two operating systems of your choice.
- d. Indicate whether the following statements are TRUE or FALSE.
 - i. UNIX is a multi-user, multi-tasking operating system.
 - ii. Internet explorer is not an application software.
 - iii. Pascal is a low level language.
 - iv. My Computer icon appears on the start menu.
 - v. Control panel provides facilities for handling of hardware & software.

Q3.

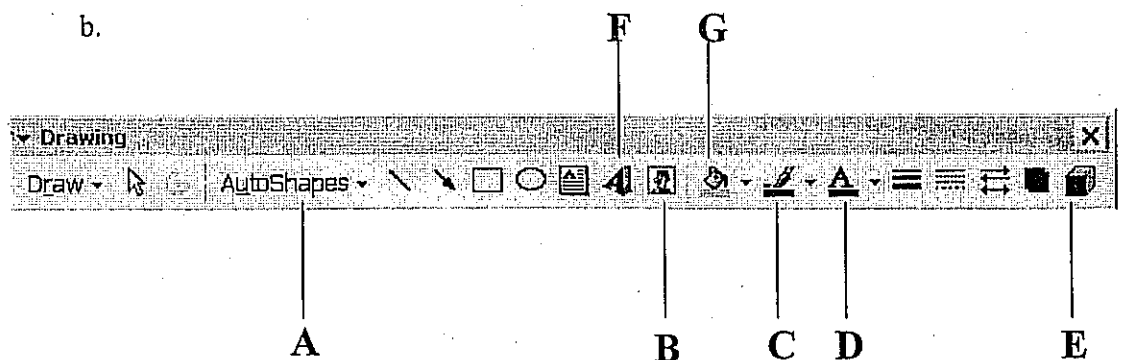
- a. What are the advantages of Windows explorer?
- b. Describe the labels, named A to G in the following picture.



- c. Write short notes on the following :
 - i) Application software
 - ii) Unix
 - iii) Desktop

Q4.

- a. Describe the main facilities of MS-Word.
- b.



By using the given figure, describe how the following tasks are carried out.

- i. Insert pictures into your text document.
 - ii. Insert Word Art into your text document.
 - iii. Set 3D to the Word Art.
 - iv. Insert bullets into your text document.
 - v. Change text color.
 - vi. Change background color in a picture.
- c. Draw four Microsoft PowerPoint presentation slides with buttons, pictures etc.. to introduce computer technology to the kids .

Q5.

- a. What is the purpose of a spreadsheet?
- b. Using your knowledge on Microsoft Excel, explain the following terms.
 - i. Name box
 - ii. Formula bar
 - iii. Worksheet
- c. Answer the following questions by using the table given below:

	A	B	C	D	E	F
1	STU NO	STU NAME	STU M1	STU M2	TOTAL	AVERAGE
2	147	Mala	45	65		
3	652	Kapila	62	21		
4	123	Rosi	35	75		
5	456	Raj	85	62		
6	951	Lal	42	55		
7	753	Gamini	51	40		
8	324	Roshan	25	39		

- i. Write a function to find the total marks of each student.(marks are given in columns C and D)
- ii. Write a function to find the maximum and minimum total mark.
- iii. Write a function to find the average marks.
- iv. Write a function to add extra 10 marks to the total for all.

Q6.

- a. Briefly describe the terms Field, Record, Table and Query in MS Access.
- b. What is the Internet? Describe advantages of it.
- c. Write short notes on the following:
 - i. WWW
 - ii. Telemedicine
 - iii. URL

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