

THE OPEN UNIVERSITY OF SRI LANKA
 INFORMATION STUDIES UNIT
 FACULTY OF HUMANITIES AND SOCIAL SCIENCES
 BA HONOURS IN LIBRARY AND INFORMATION STUDIES
 FINAL EXAMINATION – 2025/26
 LEVEL 3 (SEMESTER I)
 HSU3603 - FUNDAMENTALS OF LIBRARY CATALOGUING



DURATION: THREE (03) HOURS ONLY

Date: 04.10.2025

Time: 9.30am. -12.30pm.

Instructions

Index No.....

- Answer only **five (05)** questions.
 - All questions carry equal marks (**20 marks**).
1.
 - i. Define what bibliographic information is on your own words giving examples 2 marks
 - ii. List six (6) bibliographic information known to you 3 marks
 - iii. Name six (6) bibliographic material retrieval sources 3 marks
 - iv. Describe in detail two (2) bibliographic information listed under question ii with examples 4 marks
 - v. Explain four (4) benefits of bibliographic information for library users, supporting examples 8 marks
 2.
 - i. Name four (4) non-print materials available in a library 2 marks
 - ii. List down four (4) e-materials available in a modern library 2 marks
 - iii. Name three (3) types of information sources 3 marks
 - iv. Indicate three (3) primary sources known to you 3 marks
 - v. Describe in detail five (5) benefits of having e-materials in a library 10 marks
 3.
 - i. Explain first level of description use to write an entry giving an example 5 marks
 - ii. Describe in short objectives of having three levels of description. 7 marks
 - iii. "Without standards cannot create catalogue entries systematically" discuss 8 marks

4. i. Write three (3) main parts of pages in a printed book 3 marks
ii. Discuss the difference between title and subtitle giving examples 5 marks
iii. Define what e-book is and describe its evolution in point form from ancient times to 21st century. 12 marks
5. i. What is library catalogue, Define 2 marks
ii. Describe what is online catalogue 2 marks
iii. Describe how online catalogue developed up to modern catalogue 8 marks
iv. As a library user what are the benefits that you can get from the library catalogue. Describe four (4) benefits. 8 marks
6. i. Name five (5) types of information that are available in verso of the title page. 5 marks
ii. 'In ancient times, clay tablets were considered as books. With the invention of printing machine printed books were produced'. Write the evolution of printed books from ancient times to present. 15 marks
7. Describe five (5) laws of Library Science introduced by Dr. S.R. Ranganathan. 20 marks

8. Write main entries using the bibliographic information given below

i. 10 marks

Title	Library cataloguing
Subtitle	STUDENT GUIDE
Authors	David Gover/George Peterson
Edition	Second edition
Publisher	American Library Association/ Chicago/ 2001
Class no	025

ii.

<p>English Grammar By Manik Gunasekera</p> <p>Editor - Kusum Karunasena Published by the National Institute of English/Colombo/2023 Class no:425 ISBN:9786235671239 Rs. 850.00</p>
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10 marks

9. Write short notes on any four (4) of the following topics

- i. Access points
- ii. ISBN
- iii. News papers
- iv. Public Library
- v. Cover page of a book
- vi. Catalogue card

4x5=20 marks