

**THE OPEN UNIVERSITY OF SRI LANKA
POST GRADUATE DIPLOMA IN EDUCATION
FINAL EXAMINATION - 2004/2005
ESP 1108 – EDUCATIONAL MANAGEMENT**



DURATION : THREE (03) HOURS

DATE : 23.07.2006

TIME : 9.30 a.m. – 12.30 p.m.

ANSWER ALL THE QUESTIONS IN PART I AND ANY THREE QUESTIONS FROM PART II.

PART I

01. Explain the concept 'Management' giving an accepted definition.
02. What is the difference between "Management" and "Administration"?
03. Briefly explain the "Management process".
04. Give five reasons for the need of planning of school activities.
05. Sketch organization chart of your school stating the school type.
06. State five management tasks of a Deputy Principal of a school.
07. Briefly explain the "Efficiency" and "Effectiveness" of a school.
08. What do you mean by "clinical supervision".

(5 x 8 = 40 marks)

PART II

09. Explain how three of the following factors affect the effective management of a school.
- i. Human resources of the school.
 - ii. Physical resources of the school.
 - iii. School-community relationship.
 - iv. Management skills of the principal.
 - v. Instructional leadership of the principal.
- (20 marks)
10. i. Describe the effects of the 13th amendment to the constitution of Sri Lanka on educational management.
- (06 marks)
- ii. Citing examples explain three reasons for decentralization of decision making power to school level.
- (07 marks)
- iii. State the “advantages” and “disadvantages” of decentralization of decision making power to school level.
- (07 marks)
11. i. Explain, stating four characteristics of an “effective school”
- (04 marks)
- ii. Describe the role activities of the principal in an effective school.
- (08 marks)
- iii. Prepare a checklist to evaluate an effective school.
- (08 marks)
12. i. State four current management problems in Sri Lankan schools.
- (04 marks)
- ii. Examine the reasons for the management problems in Sri Lankan schools.
- (08 marks)
- iii. Suggest pragmatic approaches to solve the management problems you mentioned above.
- (08 marks)

13. Write short notes for three topics of following.

- i. School Development Board.
- ii. National Education Commission of Sri Lanka.
- iii. School Based Management.
- iv. Situational Management.
- v. Subject co-ordinator's role in school management.

(20 marks)

14. i. State three main areas that should be covered in a training programme for school principals.

(04 marks)

ii. How do you identify the training needs of the principals and the teachers? Explain.

(08 marks)

iii. Critically analyse the role of the ministry of education in Sri Lanka on training of school staff.

(08 marks)

(Total 100 marks)

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