

**THE OPEN UNIVERSITY OF SRI LANKA
DIPLOMA IN YOUTH IN DEVELOPMENT WORK
FINAL EXAMINATION – 2005/2006
SECOND SEMESTER – LEVEL III
MCD 1107 – MANAGEMENT SKILLS**



DATE: 24th June 2006

TIME: 10.00 am – 12.00 noon

Answer four (04) questions only. All questions carry equal marks.

1. Using an example of an NGO you know well or work for, explain five skills practiced by the managers. Critically examining it.
2. What do you mean by stress? Explain it identifying how you can reduce stress at work, using examples of your own.
3. Explain any 5 roles you perform in managing yourself relating to your work context.
4. What are the duties of a manager involved in youth in development work? Explain using your own example(s).
5. Explain any 5 managerial qualities an individual involved in youth work should possess using relevant examples of your own.
6. Explain action learning and the action learning process with an example of your own.

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