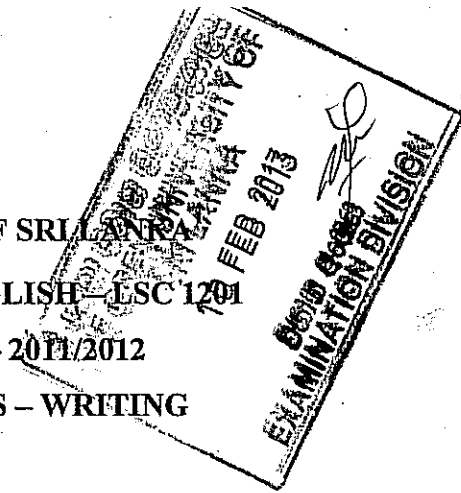




THE OPEN UNIVERSITY OF SRI LANKA
PROGRAMME IN BASIC ENGLISH – LSC 1201
FINAL EXAMINATION – 2011/2012
COMMUNICATION SKILLS – WRITING
PART A



00898

Date : 10th February 2013
 Time : 2.15 p.m. - 4.00 p.m.

INDEX NO. :
CENTRE :
I.D. NO. :

Instructions : Answer All Questions.

For Examiner's Use Only.

Question No:	Marks Obtained	Maximum
1	10
2	10
3	15
4	15
Total	50
	=====	=====

Percentage %

Signature of Examiner :

Name :

For Examiner's use only.

1. Fill in the blanks in the following passage with suitable words. Do not use more than ONE word in each blank.

At present Sri Lanka (1) famous for tea. In the past (2)..... was famous for cinnamon. People from Western (3)..... came in search of spices to (4) East. Cinnamon was one of the main (5) In the early days cinnamon grew wild (6) the South Western coast of the (7).....

From earliest (8) the cinnamon trade was in the hands (9)..... the Arabs. Later the Western nations came (10)..... the island and captured the areas where cinnamon grew well.

(10 marks)

2. Fill in the blanks in the following passage with suitable forms of the verb/word given within brackets.

Last weekend I (1) (go) to the Local Youth Club to become a member. A clerk there (2) (give) me a form to fill. I had to get it (3) (sign) by the Grama Sevaka. I (4) (inquire) about the membership and activities. There (5) (be) about 100 members in the club.

The Youth Club (6) (conduct) courses in various fields. At the moment they (7)..... (English) Computer and Drama course. I (8)..... (say) that I wanted to join the computer courses. The clerk (9)..... (reply) that I should apply for the next course which (10) (start) next month.

(10 marks)

3. LETTER - WRITING

Marks will be deducted for untidy handwriting, incorrect spelling and punctuation and errors in grammar.

You have received a letter from a colleague who was transferred from your workplace to another branch sometime ago. She wants to know news about you and your family, your common friends and colleagues and the office. Write a letter in reply.

Your letter should

- (i) include all aspects mentioned above.
- (ii) use the correct format for a friendly letter.
- (iii) be written neatly.
- (iv) contain at least 3 and not more than 5 paragraphs

You should use only the paper provided. (15 marks)

For Examiner use only.

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4. Write a short description on the following topic.

'A town of religious significance I visited recently'

Your description should include the following points.

- (a) With whom and how you went.
- (b) Where you stayed and how long you stayed.
- (c) Location and access
- (d) Why the town is worth a visit - Features of importance

Your composition should be 200 – 225 words long and be written in 3 or 4 paragraphs.

Use the paper provided. Do not use any other sheet or sheets of paper.

Please indicate the number of words you have used.

(15 marks)

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