

The Open University of Sri Lanka
Faculty of Engineering Technology
Department of Agricultural and Plantation Engineering



0328

Study Programme : Bachelor of Software Engineering
Name of the Examination : Final Examination
Course Code and Title : AGM 3263 Communication Skills
Academic Year : 2024/25
Date : 28th February 2026
Time : 0930-1230h
Duration : 3 hours

INDEX NO:

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General instructions

1. Read all instructions carefully before answering the questions.
2. This question paper consists of **only one (1) question in two (2) pages**.
3. Use **one** answer book to write the report.
4. Follow the correct format of writing a report.
5. Write the report in clear handwriting.

Question 01. Report Writing (50 Marks)

Read the following scenario carefully.

Imagine that you are a member of the Students Research Committee of the Faculty of Engineering Technology. You conducted a survey among undergraduates to find out their views on online learning at the university.

The survey aimed to identify:

- I. Benefits of online learning systems (methods of delivering courses, facilities provided by OUSL)
- II. Challenges of online learning
- III. Student preferences and any other matters

0328
Write a report based on the findings of the study and give suitable recommendations for improvement of the programs and the facilities, to be tabled at the next research committee meeting.

The format of your report should carry a title, background and rationale, findings, conclusions and recommendations.

In your report, you must:

- Present the **main findings** of the study.
- Analyze what the findings show.
- Provide **clear and practical recommendations** to improve:
 - The academic programmes
 - The facilities

Note, your report should be written in a **formal academic style**.

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